

New position: Network Services Manager

Deadline for applications: 31 January 2022

EUROCHAMBRES is the European association of Chambers of Commerce and Industry, representing the interests of 2000 chambers and their 20 million business members across over 40 countries and all sectors of the economy (for more information: www.eurochambres.eu). EUROCHAMBRES' main area of activity is advocacy towards the EU institutions on issues of significance to the European economy. This is complemented by involvement in relevant EU co-financed projects and activities to contribute to the ongoing development of chambers and the services that they provide to Europe's business community.

This a new position in our young and dynamic Brussels-based team. It will enable EUROCHAMBRES to identify and develop EU projects and new activities that are of added value to European chambers and their member businesses. As such, we require someone who thrives in a complex, public-private, multi-stakeholder environment.

Responsibilities:

- Working with EUROCHAMBRES members to maintain an ongoing understanding of chamber services and the needs of the European business community
- Developing relations with a range of public and private partners
- Identifying EU project opportunities of relevance to the chamber network and their member businesses
- Building project consortia with chambers and non-chamber partners
- Writing technical proposals for EU projects (grants and tenders) and overseeing the submission process
- Liaising with members on potential new chamber services with pan-European scope
- Overseeing the development, promotion and implementation of new services
- Working with EUROCHAMBRES colleagues to ensure synergy between EU projects, services and advocacy activities

Requirements:

- A track record of at least 5 years of EU project development, proposal writing, plus ideally project management experience
- Strong knowledge of the EU budget and specifically programmes that relate to the activities of the chamber network
- A network of contacts in and around the EU institutions and agencies
- A proven capacity to develop new revenue generating initiatives and services from scratch and to bring them to market
- The ability to build and maintain effective relations with a wide range of stakeholders
- A team working ethos
- Excellent verbal and written presentation skills
- Fluency in English, both verbal and written, plus ideally at least one other major EU language
- An understanding of chambers of commerce and industry
- Proficiency with MS Office applications

We offer:

A full-time, indefinite contract with a competitive salary, including hospitalisation, medical and dental insurance, luncheon vouchers, 13th month, extra-legal holidays and flexible working conditions.

How to apply?

Please send your letter of motivation and CV to job@eurochambres.eu by **31 January 2022** with the subject line 'Network Services Manager'. Note that only pre-selected candidates will be contacted.